



## MEETING AGENDA

**DATE:** October 16, 2006

**FACILITATOR:** Jay Beals

**MEETING TYPE:** STMA

**RECORDER:** Christiana Tjhin

**TIME ALLOTMENT:** 11:30 am – 1 pm

**TIMEKEEPER:** Ed Dempsey

**MEETING LOCATION:** Beals Alliance offices

---

**MEETING CONTEXT:** Re-formation of the NCC/STMA chapter

**MEETING PURPOSE:** To inform and engage potential members

**INTENDED RESULTS:**

1. To obtain the names of at least 25 individuals who will sign on to be founding members.
2. To obtain names of potential members.
3. To identify pro temp officers and board members.
4. To delegate responsibilities for re-formation.

- I. Introductions
- II. Statements of purpose:
  - A. Where we are in process
  - B. Timeline for submittal in January to National
- III. Potential Member Review
  - A. Review lists of previous NCC/STMA members
  - B. Identify names of potential members
- IV. Identify/elect pro-temp officers
  - A. President
  - B. Sacramento Region VP
  - C. Bay Area Region VP
  - D. Secretary
  - E. Treasurer
- V. Identify additional board members
  - A. Sacramento Region (2)
  - B. Bay Area Region (2)
- VI. Re-formation
  - A. Identify work to be completed
  - B. Delegate tasks
  - C. Review milestone dates
- VII. Signature of 25 foundation members
  - A. Sacramento
  - B. Bay Area
- VIII. Next meeting

**End of Agenda**